



May 2024

M.E.S.H. Monthly Report: Board of Directors

WhiteStone
A MASONIC & EASTERN STAR
COMMUNITY  EST. 1912

Founded on fellowship. Inspired by you.

WhiteStone A Masonic & Eastern Star Community | 700 S. Holden Road | Greensboro, NC 27407

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VISIBILITY MAY 2024

WHITESTONE COMMUNITY VISIBILITY – LEADERSHIP:

DATE(S):	MEETING(S)/EVENT(S)
Weekly:	<i>Women’s Coffee – Fellowship Hall 9am-10:30am, Wednesdays</i>
Weekly:	<i>Men’s Coffee – Fellowship Hall 9am-10:30am, Fridays</i>
Weekly:	<i>Wine Down – Fellowship Hall 3:30pm-5pm, Fridays</i>
Monthly:	<i>Masonic Luncheon [1st Tuesday] Main Dining Room</i>
Monthly:	<i>Resident Council Meeting [Last Thursday] Fellowship Hall</i>
May 11th	<i>WhiteStone Family Day</i>
May 11th	<i>Quarterly Board Meeting</i>

WHITESTONE FRATERNAL VISIBILITY

DATE(S):	MEETING(S)/EVENT(S)
Monthly:	<i>Masonic Luncheon [1st Tuesday] Main Dining Room</i>
Monthly:	<i>MESH Chapter #379 Meeting [1st Tuesday] Fellowship Hall</i>
Monthly:	<i>MESH Lodge #771 Meeting [2nd Saturday] Fellowship Hall</i>
May 11th	<i>Quarterly Board Meeting</i>
May 11th	<i>WhiteStone Family Day</i>

WHITESTONE RESIDENTS: COMMITTEES, SERVICES & SUPPORT

DATE(S):	MEETING(S)/EVENT(S)
Weekly:	<i>Women’s Coffee - Fellowship Hall 9am-10:30am, Wednesdays</i>
Weekly:	<i>Men’s Coffee - Fellowship Hall 9am-10:30am, Fridays</i>
Weekly:	<i>Caregiver Support Group - Woodbury Game Room 1p-2p, Thursdays</i>
Weekly:	<i>Worship Service – Streamed on Channel 1390 & Chapel 10am-11am, Sundays</i>
Monthly:	<i>WhiteStone Resident Committee: Marketing [1st Wednesday]</i>
Monthly:	<i>WhiteStone Resident Committee: Spiritual [1st Wednesday]</i>
Monthly:	<i>WhiteStone Resident Committee: Activities [2nd Thursday]</i>

DATE(S):	MEETING(S)/EVENT(S)
Monthly:	<i>WhiteStone Resident Committee: Food & Beverage [2nd Thursday]</i>
Monthly:	<i>WhiteStone Resident Committee: Buildings & Grounds [2nd Monday]</i>
Monthly:	<i>WhiteStone Resident Committee: Campus Care Alliance [3rd Tuesday]</i>
Monthly:	<i>WhiteStone Resident Committee: Auxiliary [3rd Wednesday]</i>
Monthly:	<i>Resident Council Meeting [Last Thursday] Fellowship Hall</i>
As Needed:	<i>WhiteStone COVID Task Force</i>

WHITESTONE BOARD OF DIRECTORS: COMMITTEES, SERVICES & SUPPORT

DATE(S):	MEETING(S)/EVENT(S)
May 11th	<i>Quarterly Board Meeting</i>
May 11th	<i>WhiteStone Family Day</i>
May 29th	<i>Board Members Campus Visit</i>

LIFECARE SERVICES [LCS]: SERVICES & SUPPORT

DATE(S):	MEETING(S)/EVENT(S)
May 3rd	<i>LCS/WhiteStone - Road to 95 Blueprint [follow up Zoom call #3]</i>
May 10th	<i>Susan Brewer Site Visit</i>
May 24th	<i>LCS/WhiteStone – Road to 95 Blueprint [follow up Zoom call #4]</i>

WHITESTONE EXPANSION: PROJECT(S) & REPORTING

DATE(S):	MEETING(S)/EVENT(S)
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WHITESTONE TECHNOLOGY INFRASTRUCTURE: PROJECT(S) & REPORTING

DATE(S):	MEETING(S)/EVENT(S)
May 9th	<i>Director of IT [Ryan Hester] start date</i>

WHITESTONE NEW RESIDENT: PROSPECTING EVENT(S):

DATE(S):	MEETING(S)/EVENT(S)
Monthly:	<i>New Resident Orientation & Lunch [3rd Wednesday]</i>
May 21st	<i>Marketing Event – Discovery Luncheon</i>

WHITESTONE EMPLOYEE: RECOGNITION, RECRUITMENT, & RETAINMENT:

DATE(S):	MEETING(S)/EVENT(S)
Bi-Weekly	<i>New Hire and General Orientation</i>
May 6th – 10th	<i>Nurse’s Week</i>
May 13th – 17th	<i>National Nursing Home Week</i>
May 16th	<i>Nursing Home Week – CWC Resident & staff Cookout</i>

WHITESTONE EMPLOYEE: MAY ANNIVERSARIES

SERVICE DATE:	EMPLOYEE NAME:	DEPARTMENT	YEARS OF SERVICE:
5/6	<i>Shekita Hayes</i>	<i>Environmental Services</i>	22 yrs
5/11	<i>Meredith Cooper</i>	<i>Marketing</i>	1 yr
5/12	<i>Gregory Matthews</i>	<i>Food & Beverage</i>	2 yrs
5/12	<i>Lora Mize</i>	<i>Community Life Services</i>	2 yrs
5/14	<i>Jonathan Szarke</i>	<i>Food & Beverage</i>	4 yrs
5/16	<i>David Dyson</i>	<i>Plant Operations</i>	16 yrs
5/25	<i>Kyle Durkin</i>	<i>Food & Beverage</i>	1 yrs
5/26	<i>Teresa Clark</i>	<i>Nursing</i>	2 yrs
5/26	<i>Kelly Faucette</i>	<i>Nursing</i>	2 yrs
5/26	<i>Madison Gregory</i>	<i>Nursing</i>	2 yrs



KEY PERFORMANCE INDICATORS – MAY 2024

GREEN *Light Key Performance Indicators [KPI's]: Summary of Findings –*

YTD NOI	Actual of (259,742) on budget of (598,898), a positive variance of 339,156.
YTD IL Closings	Budget of 15 with actual closings of 37.
YTD Net Sales IL	Budget of 10 with actual net sales at 29.
IL MTD Occupancy	Average occupancy of 191.74 on budget of 173.50.

YELLOW *Light Key Performance Indicators [KPI's]: Summary of Findings –*

HC MTD Occupancy	Average occupancy for the month at 78.74 with budget at 80.24.
YTD REVPOR	REVPOR budget of 6,431 with actual 6,333 a (1.52) variance.

RED *Light Key Performance Indicators [KPI's]: Summary of Findings –*

Memory Care MTD Occupancy	Averaged 5.87 on budget of 8.50
AL MTD Occupancy	Averaged 10.65 occupied for the month on a budget of 21.50.
Days in AR	23% of total AR 90 days outstanding or \$311,505. Benchmark is 15%.
YTD EXPPOR	EXPPOR YTD budget at 6,738 with actual 7,364, a (9.29%) variance.



COVID-19 TASKFORCE & UPDATE(S) – MAY 2024

No COVID updates for this month. The Community remains free of COVID-19 cases.



WHITESTONE LEADERSHIP TEAM: DIRECTORS REPORT

DIRECTOR NAME	DEPARTMENT
Mr. Mark Lewis, LNHA	Executive Director
Mr. Josh Hillegass, LNHA	Health Services Administrator
Mr. Ray Robinson	Assisted Living Manager
Mrs. Tracy Armwood, SPHR	Director, Human Resources
Ms. Marie Dunn	Director, Sales & Marketing
Mr. Joel King	Interim Director, Plant Operations
Mr. Robert Reese Sr.	Director, Environmental Services
Mrs. Jenna Grant	Director, Fraternal Friendship Program
Ms. Nikki Stafford	Director, Finance
Mr. Jonathan Szarke	Director, Food & Beverage
Mrs. Gina Prevost, LRT/CTRS	Director, Community Life Services
Mrs. Misty McAden	Director, Spiritual Services & Chaplain
Ms. Archana Patel	Executive Assistant
Ms. Crystal Condy	Director, Clinical Services

I. HEALTH CENTER ADMINISTRATION REPORT

MAY 2024 Overview:

Our month of May was dedicated to onboarding our new Team Members in the Care and Wellness Center, along with continuing to foster our teamwork and fellowship. I'd like to take this month to introduce three key new members of our team in the Care and Wellness Center. (Top to Bottom)

First, I'd like to introduce Rick Edwards, our Certified Dietary Manager, who comes to our team with a wealth of experience in Food and Beverage Management across differing healthcare settings. Rick has really done an excellent job integrating himself into his team at the Care Center, and I look forward to watching his experience grow our team.

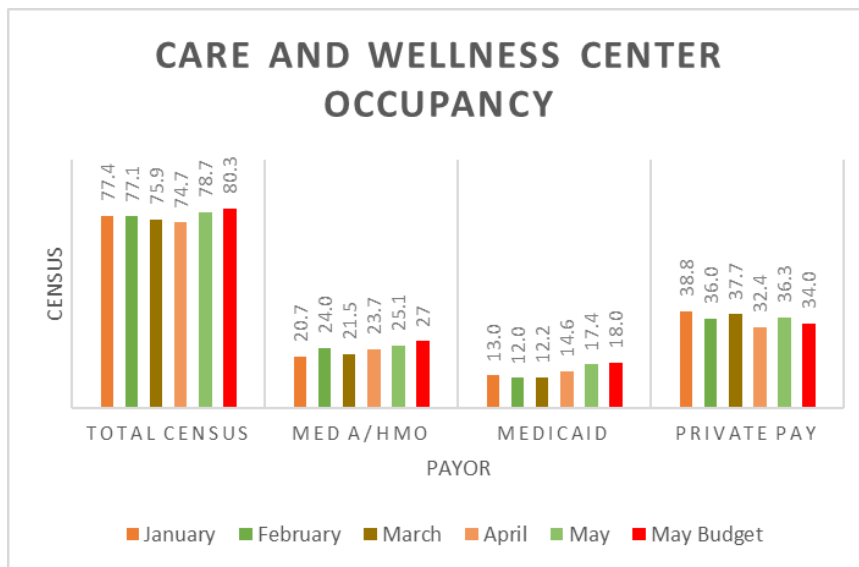
Secondly, I'd like to introduce Kisher Reid, Staff Development Coordinator, who comes to our team eager to learn and eager to teach. Kishera has experience in several different nursing roles, but she looks forward to her role as Staff Development Coordinator. I have no doubts that with her eagerness and attention, our Staff will be able to gain valuable training and experience through her assistance.

Finally, I'd like to introduce Deseree Pierce, Social Worker, who comes to our Care Center with a great wealth of knowledge and experience as a Social Worker in Long Term Care. Deseree's personality is one that our Residents and Families can grasp immediately, and she provides comfort in decision making in what can be extremely difficult situations. We look forward to having her expertise, and I look forward to her being an asset for our whole WhiteStone community.

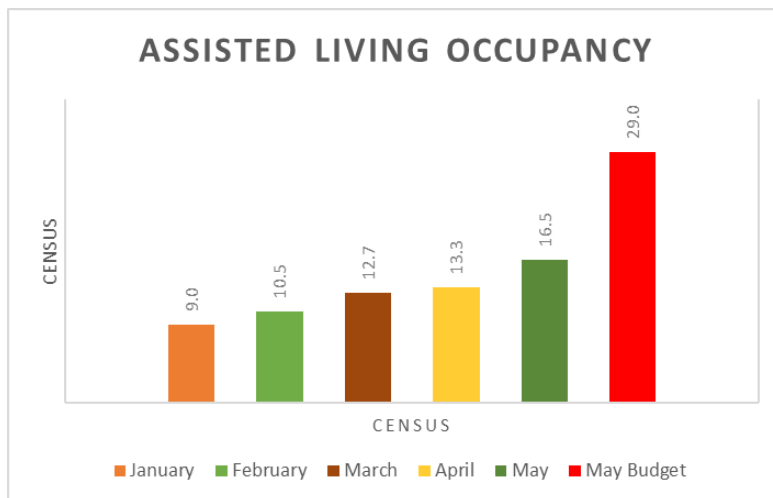


Census Updates:

The Care and Wellness Center continues to maintain excellent census growth throughout the year. We're thankful to see our Short-Term Rehabilitation Program continue to thrive, and as you can see through the below graph, our number reflect this growth. I want to express my thanks to our Interdisciplinary Team at the Care and Wellness Center for continuing to live our mission and provide for our community. We look forward to continuing our strong year.



Assisted Living has made slow and steady progress throughout the year. I am excited though as we have continued to pick up momentum as we've gone along. With Ray's leadership, we've made great strides in education, outreach, and understanding of our Assisted Living which has in turn helped to improve our interest. I look forward to the growth that we'll continue to see in Assisted Living and Memory Care.



Clinical Updates:

Like our overall theme of this month, our Clinical Team has been hard at work in developing and outlining our clinical processes. Crystal has done a great job in leading this team, along with providing guidance to each individual team member on how they play a part in our overall goal of providing exceptional resident care and quality. We look forward to this team growing and expanding our clinical expertise!

II. ASSISTED LIVING & MEMORY CARE REPORT

Last months overview

May focused on building a census for Assisted Living and Memory Care. During the month, we yielded four signings for Assisted Living. We were added to the naming of the Auxiliary committee and built a more comprehensive understanding of what assisted Living means at Whitestone. Building a culture for the new assisted living facility is among the chief concerns of the AL operations committee, which meets weekly to cultivate relationships among staff, residents, and families.

In addition to establishing a census, Assisted Living and memory care have been able to staff the first, second and third floors. We put measures in place to open the second floor with the first signing coming in June. The group has identified many potential residents who are appropriate for the services provided in the Rice Retreat. Activities and dietary staff are working to provide resident center care in their respective areas.

Accomplishments for the month

Assisted Living has been able to in-service staff to improve resident care. The subjects ranged from hospice care to medication administration for Med Aide and LPN staff members. We look to work on dementia training in the month of June with our Hospice partners. Census was able to grow with two move ins and two signings for June.

We continue to host a wine down and education in June to speak to the needs of WhiteStone residents who need assisted living. Upcoming programs such as the National Hamburger Day celebration and planning for

National CNA Week keep our team busy and engaged. We are excited to offer even more opportunities to chat about the needs and wants of assisted living and memory care residents.

Plans for the next month

Assisted living and memory care is looking to increase the census while educating staff on the importance of resident-centered care in the following month. Our current laurels include the following:

- AL/MC is working toward six admissions in June. As we aim to hit the 90% mark, there are census needs in both AL and MC.
 - Supervisor in Charge (SIC) education and protocol for documentation by auditing our policies.
 - increasing our opportunities to share the AL/MC journey.

Issues and Concerns

There are five opportunities for the assisted living and memory care community. With constant focus on the following items, the team will experience success in accomplishing organizational goals. The five items are listed below.

- Training staff on the daily requirements of operating a thriving assisted living and memory care community.
- Staff schedules and changes in schedule due to needs across the community.
- Staff access to communication and updating of resident conditions.
- Meetings with ombudsman and county monitor to develop relationships.
- Creating protocols to circumvent the growing pains of developing AL/MC

III. HUMAN RESOURCES REPORT

MAY 2024 OVERVIEW

Turnover

14.78% turnover YTD 2024. Compared to 12.76% through May 2023.

Overtime

1654.51 hrs of OT for May (3 payrolls). Compared to 776.66 hrs for May 2023. An increase of 877.91 hrs on the month and total YTD increase in overtime from last year by 1806.87 hrs.

Workers Compensation

We have recently been informed that Kathleen Church whose worker comp claim was denied has retained an attorney. We do have an assigned attorney to work with us on this case. There are no further updates at this time.

EEOC & Legal Updates

We are still waiting on a response related to the Loretta Clark charge. On May 17th, we received notice of another EEOC Charge filed by an environmental services employee, Robin Allen. She was released from employment after attempting to be placed on administrative leave from aggressive behavior towards two other employees when she would not cooperate and walked out.

MONTHLY TURNOVER		
	2024	2023
Jan	2.23%	2.89%
Feb	3.40%	0.41%
Mar	3.44%	4.68%
Apr	3.86%	2.16%
May	1.86%	2.62%
Jun		2.04%
Jul		4.35%
Aug		5.77%
Sep		2.94%
Oct		3.62%
Nov		1.05%
Dec		2.11%
TOTAL	14.78%	34.64%

Budgeted FTEs

Total May/ FTEs: 203.01

Total Budgeted FTEs: 228.85

*Variance: 25.87 [FTEs **UNDER** budget]*

Over Budget FTEs for May

Servers – 1.43

Housekeepers: 0.64

Cooks – 2.78

Recruiting

May 2024

- *410 New Candidates*
- *84 Scheduled interviews*
- *41 offers with 29 hires.*

YTD

- *processed 2,377 candidates*
- *348 scheduled interviews*
- *135 offers with 110 hires*

The new wage scale for RNs and LPNs has proven very successful!! We have not lost any offers due to rate of pay.

We will be at ECPI for a job fair June 12th.

Retention

We have a full calendar for employee appreciation this year. Below is our schedule for June:

- *National Donut Day – June 7th; Krispy Kreme for all team members!!*
- *National CNA Week – June 10th – June 14th; Daily celebrations all week!!*
- *Juneteenth – June 19th; Acknowledgement and Celebration of this date in history*

Recommendations and/or Other Information

We will be starting to work on budgets soon. We will be focus on market wages and evaluating potential wage adjustments for next year's budget or maybe even soon as we have seen with the nurses wages.

Job Openings Report:

Reported on: 6/5/24					
IMMEDIATE OPENINGS					
Job Title	# of Openings	New Candidate Pipeline	Attempting to Contact	Interviews Scheduled	Offers Pending
Charge Nurse - 1st shift Full time	3	2	20	9	
Charge Nurse - 1st shift Part time	2	2	20	9	
Charge Nurse - 2nd shift Fulltime	0	2	20	9	1
Charge Nurse - 2nd shift Part time	3	2	20	9	
Charge Nurse - 3rd shift Fulltime	3	2	20	9	
Charge Nurse - 3rd shift Part time	1	2	20	9	
CNA - 1st shift Fulltime	1	60	25	8	
CNA - 1st shift Part time	2	60	25	8	
CNA - 2nd shift Fulltime	2	60	25	8	
CNA - 2nd shift Part time	1	60	25	8	
CNA - 3rd shift Part Time	0	60	25	8	
MDS - PT	1	1	1		
RN Every W/E Supervisor 7p-7a FT	1	1	1		
Fitness/CLS Coordinator	1				
Maintenance	1				
Utility - Fulltime	1	27	8	2	
Lead Server - Fulltime	1	0			
Dietary Aide	1	2	10		
Bistro Cook	1	0			
total openings:	26			Total Offers:	1
				Interviews Scheduled:	19
		Openings after Offers:	25		
Ready for Orientation:	Already 17 news hires for the 6/20/24				

IV. MARKETING & SALES REPORT

Monthly Marketing Report					
May 2024					
Current Occupancy: (211)	196	93%			
Sold Occupancy:	207	98%			
Available Units:	<u>Villa</u>	<u>Cottage</u>	<u>IL Apts</u>	<u>Res Apts</u>	
	0	0	1	3	
Explanation:	<u>Villa</u>	<u>Cottage</u>	<u>IL Apts</u>	<u>Res Apts</u>	
			110	341	
				241 Benn	
				244 Benn	
Sales:	8	144, 415, 2-A, 419 343, 146, 349, 145	Cancel:	0	
Move-In: (May)	10	324, 144, 532, 705 RL 221, 343, 6-H, 349, 146, 2-D	Upcoming MI:	6-D	415
				3 SRC	534
				Benn 346	2-A
Transfers:				315	419
				907 FMD	145
				411	
MO (May):	3	419, 415, Benn 341			
Upcoming MO:	<u>Unit</u>	<u>reason</u>	<u>Est MO</u>		
	Benn 144	HLOC	6/1/2024	Secatore	
	Benn 343	HLOC	6/21/2024	Rubenstein	
	Benn 349	HLOC	6/22/2024	Tally	
	Benn 146	HLOC	6/23/2024	Bailiff	
	IL 311	deceased		Brundage	
	705 FMD	deceased		Phillips	
	Lin 309	HLOC	6/3/2024	Burroughs	
	IL 232	move home	6/30/2024	Rafanovic	
Upcoming Events:	6/12/2024	New Resident Orientation			
Department Highlights:	Roadmap to 95% in IL				
	Campus Wide Road to 95%				

V. PLANT OPERATIONS / ENVIRONMENTAL SERVICES REPORT

PLANT OPERATIONS

Activities for the month:

- *Rick Berkimer, Director of Plant Operations, served his resignation on 5/17/2024.*
- *Joel King, has assumed the role of Interim Director of Plan Operations*

ENVIROMENTAL SERVICES

Last Month's Activities:

- *No fault attendance policy recap!! (Always)*
- *Celebrated Mother's Day for all the ladies in the dept & H.R.*
- *Lunch Schedules & Break times*
- *Some staff enjoyed an outing at the Grasshoppers baseball game*
- *All CWC staff signed off on the daily use of checklist and storing the binders in the proper carts.*

Accomplishments for the Month are as follows:

- *Introduce Team cleaning to help reduce cleaning times and help with cleaning other areas of the community as well as continue cleaning if a staff call off.*
- *Welcome new staff members Juanita Hyatt; Joshua Raines & Kevin Martyn*
- *All staff must be in Khaki pants by 05-17-24.*
- *Housekeeping carts have been labeled for CWC halls and cleaning binders.*
- *Purchased a new carpet extractor to maintain our beautiful community.*
- *Family day was successful.*
- *Completed department orientation with new staff members.*
- *Discussed the following policies and procedures: Attendance and points; Abuse of break & mealtimes; leaving your department*

Plans for the next Month:

- *Continue discussing Attendance issues and staffing.*
- *Celebrate Father's Day.*
- *Narrow down the uniforms for staff.*

Issues and Concerns:

- *Training all staff in safety & reporting injuries.*
- *Fire Drills what to do!*
- *Several staff members still have attendance issues.*
- *Reduce Turnover of staff.*

VI. OUTREACH PROGRAM: THE FOUNDATION

May 2023 OVERVIEW

Assistance:

- Outreach Total of \$8,692.34 for a total of (7) members:
 - (7) long term members
 - (0) short term member (Emergency)
- WhiteStone residents receiving assistance (15)
 - (11) Independent Living
 - (3) assisted Living
 - (1) Memory Care

New Referrals & Outreach:

- 5 potential referrals are being processed by our Outreach Coordinator
 - (3) are for scholarships (Move-In Assistance or Current Resident)
 - (1) are for Long Term Assistance
 - (1) for Short-Term / Emergency Assistance

If you know of a member needing assistance, please contact:

Jenna Grant
Director of Fraternal Friendship
Email: jgrant@meshhome.org
Phone: (336) 601-5593.

VII. FINANCE REPORT

Medicaid - this is ongoing. We are engaging an elder law group locally to assist with a couple of Medicaid Pending residents we are having issues with.

Ongoing - Year end audits and filings will be the focus until the May board meeting. As a reminder of the annual reports completed see below:

- Annual Audited Financial Statements – Approved at the May 11th board meeting
- Annual Disclosure Statement Compilation – Completed and Annual Disclosure Statement Filed with the NC DOI
- 990 Tax Return -- Ongoing
- Cost Report (Medicare and Medicaid) – Completed and both Medicare and Medicaid Cost Reports have been filed
- 401k Audit & 5500 Retirement Tax Return (much appreciation as Tracy does most of this) – this is close to be finalized

Empower - the official letter to Empower regarding the 2019, 2020 and 2021 compliance testing around profit sharing contributions has been sent certified mail to Empower's General Counsel. No update regarding the receipt of the letter is available currently. Lance from Empower did respond and I will be following up with him to see if he is open to having a meeting to discuss the letter and his follow-up. I did reach out to Barbara Ruby, and she was not surprised by the response as it is in line with our document and agreement but I'm going to see if Lance is open to working on this if not it will advance to the next stage.

IRS filing penalty was waived and fees removed.

Ryan Hester – Director of IT has officially started with WhiteStone during the month of May, and we welcome him to the team.

In June a few of us will attend the MHCO black tie event and we are really excited to support the home.

VIII. FOOD & BEVERAGE REPORT

IL Dinner Expo - We've been assigning someone to work at the Exposition station during dinner service on a nightly basis. This is helping to ensure timeliness and accuracy of orders. Chef Kyle has also been providing training to ensure better quality and consistency with menu items.

Health Center Kitchen Manager - Rick Edwards, CDM has started off well and is getting settled into his role. The staff have been responsive to him.

IL A La Carte Menu - We are revamping our A La Carte Menu and plan on releasing it mid-June. We'll be featuring summer appetizers as well as additional vegetarian and health-conscious selections. We are planning on having a menu sampling, tied in with Wine Down, on Friday, June 14th.

First Aid Training - Our DON provided first aid training for staff, which will allow them to assist in case of emergency.

Family Day - The staff did a great job with family day, and everyone enjoyed the event.

IX. COMMUNITY LIFE SERVICES REPORT

Independent Living Programming:

- Total Number of Activities: 92
- Total Number of Sessions: 197
- Total Number of Cancellations: 1
- Total Participation: 3290
- Average Participation: 16.7 (~17)
- Participation Percentage: 94.6%
 - 87/92 activities had participants.
- Total number of check-ins: 345

Changes since April:

- *Total Number of Activities increased by 1 (1.1% Increase)*
- *Total Number of Sessions decreased by 5 (2.5% Decrease)*
- *Total Participation increased by 169 (5.4% Increase)*
- *Average Participation increased by 1.2 (7.7% Increase)*
 - *(Note: Average = Total Participation/Total Number of Sessions)*
- *Participation Percentage increased by 1.2%*
- *Total Number of Check-Ins decreased by 23 (7.1% Increase)*
- *6 Sessions of Intergenerational Activities (Chess with Students, intergenerational scrapbook)*

Staffing Updates:

- *Stable with current employees*
- *Have the following positions open (will hire for these as I get the green light):*
 - *1 full time in Assisting Living (holding off on hiring for this until we admit more residents to Assisted Living 2nd Floor)*

Other Items:

- *I plan to Audit the One Call Now List against our current resident list in Independent Living to make sure we have all residents in there.*
- *Veterans Day Planning committee to meet monthly to begin making plans for the Veterans Day program here at WhiteStone.*
- *Working on an overnight trip in the fall – closer to Christmas – to the Biltmore House in Asheville – residents wish to see the Chihuly Exhibit there and to see Biltmore decorated for Christmas.*
- *Continuing to focus on new IL residents that are moving in – getting to know them, get them involved, etc.*
- *Working on uploading resident pictures to touchtown/uniquist and in to Point Click Care as we get them (this is ongoing)*
- *Working on keeping email list updated for CWC families as well as a separate list for AL families.*
- *Lifelong Learning Opportunities – exploring this for our Blueprint Meeting*
- *Chit Chat and Healthcare Highlights every month*
- *Host List in CWC*

X. CHAPLAIN & SPIRITUAL SERVICES REPORT

Services

- *4 regular Chapel services*
- *Flowers for Mother's Day given out in Chapel and Dining room*

Funerals officiated

- *2 Funeral – Mrs. Serdensky & Mrs. Kivett*
- *Planning for one in Jun as well*

Pastoral Encounters

- *CWC – 30+ (some with family present)*
- *AL – 24+ (some with family present)*

- *IL – 20+ (grief support with family as well)*
- *Employee – 2 (phone calls, etc.)*

Weekly Bible studies/worship

- *CWC – 3*
- *AL – 4*
- *IL – 3*

Support Groups

- *RISE x2*
- *HOPEFUL x1*

Meetings

- *CWC daily report*
- *“traffic” meeting*
- *Spiritual Support Committee*
- *Auxiliary Committee*
- *Resident council*
- *Board Meeting*

Miscellaneous

- *attended IL coffees and other activities as able.*
- *continued card ministry*
- *prepared articles for newsletters*
- *provided grief support (5 resident deaths this month)*
- *occasional lunch/dinner walk throughs to greet residents.*
- *meals with residents*
- *Resident orientation*

Working on the following

- *Assisting with planning ES service for Mrs. Brundage*
- *Father’s Day*
- *planning a small area for a meditation room open to all faiths*
- *continued support group planning*
- *encouraging volunteer opportunities*
- *enrichment of spiritual support for all faiths*

On hold

- *planning another panel for “difficult conversations”*